

By-Law

Enforcement Guide

2023

Table of Contents

What is a By-law?	3
How to Submit a By-law Complaint	3
After Hours	3
Please Remember.....	3
Types of By-laws	3
Administrative Municipal Penalty System (AMPS)	4
Dog By-law.....	4
False Alarms By-law	5
Fireworks & Open Air Burning By-law	5
Noise By-law	7
Nuisance By-law.....	7
Parking By-law.....	7
Prohibited Dumping and Littering By-law.....	8
Property Standards By-law	8
Sign By-law	9
Snow Removal By-law	9
Water Restrictions By-law	9
Who to Contact.....	10

*Reading online? Use the hyperlinks to easily access email addresses and URLs.
Reading on paper? Visit www.trentlakes.ca and click the By-laws and Enforcement page under the Government tab to learn more or view this document online.*

What is a By-law?

A by-law is a Municipal law passed under the authority of a Provincial Act to govern towns, cities, etc. Trent Lakes' by-laws are enacted by Council to help keep our community safe, ensure compatible property uses, and keep Trent Lakes as a community of choice. This guide for residents provides a summary of the most common by-laws that relate to property use and maintenance.

How to Submit a By-law Complaint

To submit a by-law complaint with the Municipality, the Trent Lakes [by-law complaint form](#) must be completed and submitted to the Municipal Office in person or emailed to development@trentlakes.ca. **By-law complaints cannot be submitted over the phone or by conversation.**

Complaints cannot be made anonymously. Your personal information will not be disclosed by the Municipality. However, if the complaint results in formal charges, you may be required to provide testimony. At this time, your information may be released to the Ontario Provincial Police and other applicable authorities.

After Hours

After hours complaints can be made to our answering service TAS-PAGE communications, who will further direct your call to the appropriate agency. Please use this line when our office is closed. Call 705-738-3800 ext. 233.

If you have an emergency, call 911. For all non-emergency OPP inquiries, please call 1-888-310-1122.

Please Remember

Before submitting a by-law complaint, consider talking to the person causing concern (when applicable) to see if the issue can be resolved in a professional manner. Every resident and visitor have the right to feel safe while enjoying what our area has to offer. View our [Good Neighbour Approach guide](#) for residents!

Types of By-laws

The following information is condensed to serve as a quick reference to our by-laws. To read the official, current by-law documents, visit our By-laws and Enforcements page under the Government tab at www.trentlakes.ca.

Administrative Municipal Penalty System (AMPS)

The Administrative Municipal Penalty System enables the Municipality to resolve disputes to by-law infractions in a timely manner and in a less formal setting than a Provincial Offences Court.

Every person who contravenes a provision of a designated by-law will be issued a Penalty Notice by an Officer appointed by the Municipality and will be required to pay the Municipality an Administrative Penalty in an amount specified.

The AMPS By-law applies to several By-laws within the Municipality such as

- Dogs By-law
- Fireworks and Open-Air Burning By-law
- Noise By-law
- Nuisances By-law

Dog By-law

[By-law No. B2023-064](#) - *A by-law for the regulation and licensing of dogs and kennel operations in the Municipality of Trent Lakes.*

By-law Infraction	Action
Dog loose Dog bite	<p>The Peterborough Humane Society has been contracted by the Municipality of Trent Lakes to provide animal control and pound services.</p> <p>If you encounter a loose dog, you should first contain the dog and put a leash on it if it is safe to do so and call an Animal Control Officer at the Peterborough Humane Society.</p> <p>If you have been bitten by a dog, please contact an Animal Control Officer at the Peterborough Humane Society.</p>
Dog creating noise	<p>All dog-related noise complaints are addressed through our noise by-law.</p> <p>A complaint may be submitted if a dog or any other animal is persistently barking, howling, calling, or whining (or similar persistent noise).</p>
No dog tag	<p>All dog owners are required to purchase a tag for each dog. Visit the Municipal office or fill out our online application to receive a tag.</p>

False Alarms By-law

[By-law No. 82016-101](#) - A by-law to reduce false alarms that require the deployment of police resources within the Municipality of Trent Lakes.

By-law Infraction	Action
False alarm	You cannot activate an alarm unnecessarily, or improperly, resulting in a police response. Doing so may result in a monetary penalty by the Municipality.

Fireworks & Open Air Burning By-law

[By-law No. B2023-053](#) - A by-law to regulate open air burning and fireworks.

If you are planning on having an open air burn in Trent Lakes, you must have a burn permit. Burn permits are free and are valid until December 31st of the year you obtain them. You will need to reapply annually.

When do I Need a Burn Permit?

You need a burn permit for the following types of fires:

- Brush fires.
- Campfires.
- Burn barrels.
- Chimeneas and outdoor open air fireplaces.
- Special burn permit.

You Don't Need a Burn Permit For:

- Certified propane and natural gas fire pits, fire tables, or barbeques that are TSSA approved.

Let us Know You're Having a Fire

Each time you start a fire and put it out you must call our Burn Hotline at 705-738-3800 ext. 301. This helps our staff recognize if a fire is planned and we will also inform you if there is a burn ban in effect.

If you're having a large fire, you need to get special burn permission by calling the Fire Prevention Inspector at 705-738-3800 ext. 249 a minimum of 2 business days prior.

Fire Rules and Regulations

You must follow these fire rules and regulations:

- You can only have an open air fire between 6 p.m. and 8 a.m. from April 1 to October 31.
- Fires must be 0.61 m (2 feet) wide by 0.61 m (2 feet) deep and 0.61 m (2 feet) tall.
- The fire must be placed 7.6 m (25 feet) from any lot lines, buildings, structures, trees, or combustible materials.
- You must always attend and watch the fire.
- You must have equipment available to put out the fire.
- The fire cannot contain rubber tires, plastic products, shingles, painted wood or building materials that are known to create extensive smoke.

Fire Bans

When a fire ban, also known as a burn ban, is in place, no open air fires of any kind are permitted. This includes but is not limited to:

- Outdoor solid fuel burning appliances.
- Charcoal BBQ's.
- Fireworks.

What is permitted under a fire ban?

Providing they have a shut-off valve or lid so it can be easily turned off, portable outdoor living gas or propane fire pits/fire bowls are permitted during a fire ban.

Since every type of equipment is different, we kindly ask you to contact our Fire Department to discuss whether your equipment is permitted.

Noise By-law

[By-law No. B2023-054](#) - A by-law to prohibit and regulate noise within the Municipality.

Action	Permitted Hours
Construction	7 a.m. - 7 p.m. Monday-Saturday & 9 a.m. - 7 p.m. on Sundays and Statutory Holidays.
Power Equipment – leaf blower, lawn mower, etc.	7 a.m. - 9 p.m. Monday-Sunday
Electronic Device – loud speaker, musical instrument, etc.	7 a.m. - 11 p.m. Monday-Sunday
Human – yelling, shouting, etc.	7 a.m. - 11 p.m. Monday-Sunday
Generator or Inverter	Noise is permissible when providing emergency hydro.

Nuisance By-law

[By-law No. B2023-055](#) - A by-law to prohibit and regulate certain public nuisances within the Municipality of Trent Lakes.

There will be a penalty issued if you make the following actions in a public place or on another's private property.

- Knocking over mailbox.
- Urinating, defecating, vomiting, or spitting.
- Loitering.
- Participating in a fight.
- Applying graffiti.
- Abusive and insulting language.
- Nuisance party.

Parking By-law

[By-law No. B2016-048](#) - A by-law to regulate and control the parking of motor vehicles in the Municipality of Trent Lakes.

Rules and regulations:

- Parking on the right-hand side of road, according to the direction vehicles are proceeding.
- Only parking at an angle when permitted.
- No parking on a lot without a designated parking space.
- Only parking in an accessible parking space, unless vehicle has a valid accessible parking permit that is displayed and clearly visible from the outside of the vehicle.

No parking or stopping a vehicle:

- On a sidewalk/footpath.
- Within 9 metres of an intersection.
- Within 6 metres of a crosswalk.
- Within 1 metre of a curb designed to accommodate wheelchairs.
- On a bridge.
- In front of or adjacent to a fire hall.
- In a fire lane or fire zone.
- In a manner that obstructs or interferes with vehicle traffic.
- On private property.
- In a manner that interferes with the maintenance and repair of roads and utilities or of snow removal.
- In front of an entrance or any emergency exit.

Prohibited Dumping and Littering By-law

[By-law No. 82016-049](#) - *A by-law to prohibit the dumping or depositing of litter on Municipal lands and roads within the Municipality of Trent Lakes.*

People must not litter on any private land, roads, or Municipal lands within the Municipality.

Property Standards By-law

[By-law No. B2017-099](#) - *A by-law to prescribe standards for the maintenance and occupancy of property.*

If you own a residential property, please abide by the following property standards:

- Keeping property free of damaged/decayed trees, unsafe growth of branches and limbs, and stagnant water that would pose a possible health hazard.
- Not displaying unsightly storage on property, such as non-collectible waste and brush.
- No storing of unusable machinery, motor vehicle, boat, or trailer.
- No overgrowth of lawns, hedges, bushes, grass, etc.
- No motor vehicles without a valid license plate sticker parked outside of a building.
- Fences must be reasonably uniform in height and appearance, maintained in good repair, and made with suitable materials and design.

Shipping containers are only permitted under the following guidelines:

- The property zoning is either rural, general commercial, or industrial and a building permit has been issued for the shipping container; or
- A building permit has been obtained from the Building Department for a structure granting a six-month placement period with the possibility of a three-month extension.

Sign By-law

[By-Law No. B2016-069](#) - *A by-law to prohibit and regulate the use, erection and alteration of signs and other advertising devices within the Municipality of Trent Lakes.*

No person may erect, alter, attach, place, or display a sign without a permit.

The following signs are specifically prohibited:

- Flashing or animated sign.
- Video display sign or video billboard.
- Roof sign.
- Signs that obstruct the view of an authorized traffic sign.
- Inflatable sign.
- Vehicle parked with a sign to specifically advertise.
- Painted, marked, or inscribed signs on pavement.
- Utility pole poster/sign.
- Fence sign (excluding temporary signs to advertise sale of farm produce).
- Spinning or rotating sign.
- Canopy sign.

Snow Removal By-law

[By-law No. B2018-015](#) - *A by-law respecting the removal of snow and ice within the Municipality of Trent Lakes.*

You may not deposit snow or ice onto a Municipal road.

You may not deposit snow or ice from any property from one side of Municipal road and deposit the snow or ice onto the opposite side of the Municipal road at any time.

You may not create an obstruction of a Municipal road with a snow or ice pile exceeding one metre in height.

Water Restrictions By-law

[By-law No. B2016-080](#) - *A by-law to regulate the external uses of water relative to Alpine Village, Pirates Glen and Buckhorn Lake Estates.*

Water restrictions are in place for residents of Alpine Village/Pirates Glen and Buckhorn Lake Estates.

If this applies to you, please visit our [Source Water Protection](#) page at www.trentlakes.ca to learn more.

Who to Contact

Contact our By-law Enforcement staff regarding:

- How to submit a by-law complaint.
- Website support to submit a by-law complaint form.
- General by-law inquiries or concerns.

Call 705-738-3800 ext. 233 or email development@trentlakes.ca.

Contact our Fire department regarding:

- How to apply for a burn permit.
- Fire safety.
- Fire rules and regulations.
- Current fire danger index rating.

Call 705-738-3800 ext. 230 or email fire@trentlakes.ca.

Contact our Public Works department regarding:

- Concerns regarding road safety.
- Concerns regarding waste/recycling matters.

Call 705-738-3800 ext. 226 or email publicworks@trentlakes.ca.

Contact our Planning department regarding:

- Inquiries for placing signs on your property.
- Inquiries for placing a fence on your property.

Call 705-738-3800 ext. 246 or email development@trentlakes.ca.

Contact the Ontario Provincial Police (OPP):

Call 911 for an emergency or their non-emergency line at 1-888-310-1122.

Contact the Peterborough Humane Society regarding:

- A dog on the loose.
- A dog bite.

Call animal control at 705-745-4722 ext. 215.

For general inquiries, contact 705-745-4722 ext. 200 or email info@ptbohs.com.

Contact our Administration department regarding:

- Speaking before Council.
- Having correspondence provided to Council.

Call 705-738-3800 ext. 219 or email clerk@trentlakes.ca.



Municipality of
Trent Lakes

