Municipality of Trent Lakes
760 County Road 36
Trent Lakes ON K0M 1A0
705-738-3800
www.trentlakes.ca
finance@trentlakes.ca

Charity Tax Rebate Program Application

Roll Number: _____ - _____ - _____ - _____

Request for tax rebate for taxation year _____

Name of Organization _____ Length of time at address _____

BN/Registration NO _____ RR _____

Address _____ City _____

Province _____ Postal Code _____ Telephone _____

Contact Name _____

Date of occupancy if less than one year _____

Previous address if less than one year

    Address _____ City _____

    Province _____ Postal Code _____

Previous address if different from above

    Address _____City _____

    Province _____ Postal Code _____

Name of landlord (if applicant is a tenant)

    Name _____ Telephone _____

Please provide evidence of the following:

a) Square footage of the building in which occupancy took place

b) Property taxes included in lease payments for current year or property taxes paid;

c) Current proof of status as an eligible organization, available from the Canada Revenue Agency web site at www.cra-arc.gc.ca/tax/charities (must be attached).

_____   _____

Applicants Name   Date

_____   _____

Position   Applicants Signature

Application Procedure

Eligible organizations must apply for the tax rebate on an annual basis as follows:

- Applications for tax rebates will be accepted and processed by the Municipality of Trent Lakes;
- Applications will be addressed to the CAO/Treasurer;
- Applications will be accepted between January 1st of the tax year and February 28th of the following year;
- Applications from eligible charities re-locating within the year will be accepted up until February 28th of the following year for rebates for the current taxation year;
- Applications must be made on the standard application form which will be available by request at finance@trentlakes.ca

If further information is required please feel free to contact the tax office at 705-738-3800 ext. 232. Applications may be submitted by email to finance@trentlakes.ca or by fax to 705-738-3801 or by mail to Municipality of Trent Lakes 760 County Road 36, Trent Lakes, ON K0M 1A0

FOR OFFICE USE ONLY

Taxes levied for year of application $_____   Amount of rebate $_____

Taxes paid: 1) $_____   Date of payment _____

             2) $_____   Date of payment _____

CAO/Treasurer's/Designate Approval:

_____

Name

_____   _____

Signature   Date