

**The Corporation of the  
Municipality of Trent Lakes**

**By-law No. B2022-004**

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**A By-Law to Establish, Maintain and Regulate  
the Disposal of Waste, Recyclables and Other  
Refuse at the Transfer Station Facilities Owned  
By The Corporation of the Municipality Of Trent  
Lakes**

**Whereas** the Council of The Corporation of the Municipality of Trent Lakes deems it desirable to establish, maintain and regulate the disposal of waste, recyclables and other refuse at the Municipal Transfer Stations;

**And Whereas** the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, authorizes a municipality to enact by-laws regulating waste management;

**Now Therefore** the Council of the Corporation of the Municipality of Trent Lakes hereby enacts as follows:

1. This By-law may be cited as the 'Waste Disposal By-law'.

**Transfer Station Locations**

2. The following lands shall be established as Municipal Transfer Stations:
  - 2.1 Buckhorn Waste Transfer Station is located at 37 Dump Road, Buckhorn, legally described as Part Lot 11, Concession 6, Harvey Ward.
  - 2.2 Bobcaygeon Waste Transfer Station is located at 42 County Road 36, Trent Lakes, legally described as Part Lot 17, Concession 19, Harvey Ward.
  - 2.3 Cavendish Waste Transfer Station is located at 3020 County Road 507, Trent Lakes, legally described as Part Lot 15, Concession 3, Cavendish Ward.
  - 2.4 Crystal Lake Waste Transfer Station is located at 665 Crystal Lake Road, Kinmount, legally described as Part Lot 10, Concession 11, Galway Ward.

**Definitions**

3. In this Bylaw:
  - 3.1 **'Access Pass'** means the card created by the Municipality (see Schedule "K") for owners of non-residential, vacant property, hunt camps, recreational bush camps, etc. The Access Pass permits these property owners access to any of the Transfer Stations.
  - 3.2 **'Attendant'** means a person hired by the Municipality and assigned to oversee a Municipal Transfer Station.
  - 3.3 **'Clear Bag'** means a semi-transparent bag no larger than 26" by 36", which may be clear, blue, orange, etc. but shall be transparent enough for inspection of its contents by an Attendant.
  - 3.4 **'Household Medical Waste'** means waste generated from at-home medical treatment as verified by a medical

professional. Does not include biomedical waste (waste class 312) such as sharps or needles which are not permitted.

- 3.5 **'Municipality'** means The Corporation of the Municipality of Trent Lakes.
- 3.6 **'Municipal Office'** is located at 760 County Road 36, Trent Lakes.
- 3.7 **'Privacy Bag'** means a non-transparent opaque bag no larger than 12" by 14" that may contain personal/private waste not for inspection by an Attendant.
- 3.8 **'Recyclable Material'** means those materials and items which are accepted by the Municipality at the Transfer Station for collection, transfer and processing as may be listed in Schedules of this By-law and may be further defined by the County of Peterborough.
- 3.9 **'Scavenge' or "Salvage"** means the process of finding items for the purpose of reuse.
- 3.10 **'Transfer Station'** means a waste collection site owned and operated by the Municipality where waste and recyclable materials are collected then transferred to a waste disposal site or recycling facility.
- 3.11 **'Waste'** means garbage, refuse and other waste generated from domestic household sources and similar uses approved for disposal by the Ministry of the Environment, Conservation and Parks ("MECP") and this By-law at the Transfer Stations.
- 3.12 **'Waste Card'** means the card created by the Municipality (see Schedule "J") containing 48 squares for owners of occupied residential properties to dispose of bags of waste at any of the Transfer Stations and permits access to any of the Transfer Stations.
- 3.13 **'Year'** means from April 1<sup>st</sup> to March 31<sup>st</sup> of the subsequent calendar year.

## Schedules

4. The following Schedules shall form part of this By-law:

- Schedule 'A' – Transfer Station Hours of Operation
- Schedule 'B' – Brush & Yard Waste
- Schedule 'C' – Waste
- Schedule 'D' – Household Hazardous Waste
- Schedule 'E' – White Goods/Metal Recycling
- Schedule 'F' – Furniture (Bulky Goods)
- Schedule 'G' – Construction/Demolition Material
- Schedule 'H' – Materials Not Permit to be Disposed of at Any Transfer Station
- Schedule 'I' – Reuse Centres
- Schedule 'J' – Sample Waste Card (subject to change)
- Schedule 'K' – Sample Access Pass (subject to change)
- Schedule 'L' – Blue Box Material
- Schedule 'M' – Empty Automotive Plastics and Antifreeze Containers

## General Provisions

5. The Transfer Stations shall be operated and maintained by the Municipality in accordance with the terms and conditions of the Site

Certificate of Approval, the provisions of this By-law, and the requirements of the MECP.

6. Waste disposal fees charged under this By-law shall be in accordance with the Fees and Charges By-law.
7. All persons shall use the Transfer Station facilities during those times when the site is open as listed in Schedule "A" attached hereto.
8. No person shall deposit any waste at any Transfer Station during those times when such site is closed to the public.
9. No person shall deposit any waste at any location in the Municipality other than at a Transfer Station.
10. The Municipality shall appoint Attendants as required to supervise and oversee the operation and use of the Transfer Stations. The decision of the Attendant is final with respect to the use of the Transfer Station.
11. All persons shall allow their vehicle and Clear Bag(s) to be inspected by the Attendant. Any person refusing an inspection shall be refused access to the Transfer Station.
12. No person shall be permitted to enter the Transfer Station with a non-transparent opaque bag(s) other than the Privacy Bag permitted. Non-transparent opaque bags must be replaced with Clear Bags.
13. Containers of approximately 57 litres (15 gallons) may be used to hold each Clear Bag of waste, but the bag must be removed from the container for inspection at the request of an Attendant. If the Attendant's request for inspection is denied, the waste may not be disposed of and must be removed from the site.
14. Each Clear Bag of waste shall not contain more than twenty (20%) percent of divertible material (**zero** blue box material – see Schedule "L"), and zero household hazardous waste (see Schedule "D"). Bags of waste that visibly contain more than twenty (20%) percent divertible material (diversion programs offered at the site other than blue box), any blue box material or household hazardous waste may not be disposed of and must be removed from the site.
15. The use of one (1) small non-transparent opaque bag no larger than 12" by 14" is permitted to conceal personal items within each Clear Bag.
16. All persons shall dispose of waste at the Transfer Stations in accordance with the directions of the Attendant and in accordance with the provisions of this By-law.
17. The Attendant shall be and is hereby authorized to refuse access to the Transfer Station any person who is in contravention of any provision of this By-law, as may be reasonably determined by the Attendant.
18. All persons refused access to or use of the Transfer Station shall be referred to the Municipal Office by the Attendant to review the grounds of such access refusal, such grounds to be provided to that person by the Attendant.
19. The Attendant shall be and is hereby authorized to refuse waste at the Transfer Station that has not been separated into recyclables and non-recyclables, that contains household hazardous waste,

waste not contained in a Clear Bag, or the Clear Bag visibly contains more than twenty (20%) percent recyclable material or **any** blue box material (see Schedule "L").

20. No person shall scatter materials in the Transfer Station area and all waste shall be placed in the location designated for it as directed by the Attendant.
21. Except for the Reuse Centres, no person shall scavenge or salvage from the Transfer Station and all persons so doing shall be deemed in breach of this By-law. All waste and recyclable material at the Transfer Station is the property of the Municipality.
22. No person shall dispose, or cause to be disposed, of waste at the Transfer Station that originates or is generated from a location or use outside of the Municipality.
23. Waste and recyclable material that is disposed of at the Transfer Station shall be bagged in plastic bags, bundled, boxed, securely wrapped or placed in the appropriate recycling container (except for large or bulky items and loose construction material).
24. No person shall transport waste or recyclable material to the Transfer Station except so contained and transported as not to be blown or scattered from the transport vehicle and no person shall leave deposits or cause to be deposited waste of any kind on any highway, road, fire route, water course, private or public property.
25. No person shall be permitted to dispose of more than two cubic yards (2 yards<sup>3</sup>) of waste and other refuse per visit.
26. No person shall discharge a firearm (as defined in the *Firearms Act*) at a Transfer Station.

#### **Access Pass**

27. All persons shall present a valid Access Pass for the Municipality of Trent Lakes before entering the Transfer Station and must provide additional identification if requested by the Attendant or any other person appointed by the Municipality.
28. All persons not presenting a valid Access Pass or who refuse to provide additional identification when requested shall be refused entry to the Transfer Station.
29. An Access Pass shall be issued with the interim tax bill for each property (as set out in subparagraph 3.1) listed on the Municipal tax roll.
30. Landlords are responsible for ensuring their tenants receive the Access Pass.
31. If the original Access Pass is lost, one replacement Access Pass will be provided to the property owner free of charge per Year. An additional replacement Access Pass may be issued to a property owner for a fee in accordance with the Fees and Charges By-law.
32. No person shall copy, duplicate or replicate an Access Pass. Upon presentation of any access pass other than those issued by the Municipality, the Attendant shall confiscate the pass and access to the Transfer Station shall be denied until a valid Access Pass is provided.
33. Upon notification of property transfer, new property owners will be provided with an Access Pass free of charge. New owners must

provide confirmation of purchase of a property and are responsible for contacting the Municipal Office to arrange to receive an Access Pass.

### **Waste Card**

34. A Waste Card shall be issued with the interim tax bill for each occupied residential property listed on the Municipal tax roll for the disposal of residential household waste at the Transfer Stations. It shall be issued only to the registered owner of a residential property. Landlords are responsible for ensuring their tenants receive the Waste Card. Vacant properties, commercial properties, industrial properties, hunt camps, recreational bush camps, etc. will not receive a Waste Card.
35. An additional Waste Card shall be issued to those who qualify for the Household Medical Waste Exemption. Exemption will require the completion of the Household Medical Waste Exemption Form and be authorized by the Municipality of Trent Lakes.
36. A Waste Card permits the disposal of forty-eight (48) Clear Bags of waste per Year.
37. If more than the allocated Clear Bags of waste permitted on the Waste Card are disposed of during the Year, additional Clear Bags will be subject to a fee in accordance with the Fees and Charges By-law.
38. No person shall copy, duplicate or replicate the Waste Card. Upon presentation of any waste card other than the one issued by the Municipality, the Attendant shall confiscate the card and access to the Transfer Station shall be denied until a valid Waste Card is presented.
39. All persons not presenting a valid Waste Card or who refuse to provide additional identification when requested shall be refused entry to the Transfer Station.
40. The Attendant shall mark one square on the Waste Card for the disposal of waste in a standard Clear Bag, or in a separate Privacy Bag. Waste that is disposed of using a larger or commercial sized clear garbage/leaf bag in excess of the standard size (larger than 26 inches by 36 inches) will have two squares marked for each bag.
41. If the original Waste Card is lost, stolen or misplaced, one prorated replacement Waste Card will be provided to the property owner, not more than once per Year. An additional replacement Waste Card may be issued to a property owner for a fee in accordance with the Fees and Charges By-law.
42. A Waste Card will be provided to new residential property owners during the Year and prorated by Municipal staff. New residential property owners must provide confirmation of purchase of a property and are responsible for contacting the Municipal Office to arrange to receive a Waste Card.

### **Recyclables and Waste Diversion**

43. Recycling is available at all Transfer Stations and must be carried out in accordance with the County of Peterborough Mandatory Recycling By-law. A partial list of acceptable materials is available on the County of Peterborough website or by request to the Municipality. There is no charge for disposal of recyclable material.  
**Note:** Blue box recyclables are **banned** from the County Landfill.

44. WEEE (Waste Electrical and Electronic Equipment) is accepted at all Transfer Stations. There is no charge for disposal.
45. Organic Waste Composting (Green Bin) is collected at the Buckhorn Transfer Station only. A partial list of acceptable and non-acceptable materials is available on the County of Peterborough website or by request to the Municipality. There is no charge for disposal of organic material at this location.
46. Household Hazardous Waste is collected at the Buckhorn Transfer Station only during seasonal Household Hazardous Waste Hours. Household Hazardous Waste can also be taken to the County's Household Hazardous Waste Depot year-round, located at 400 Pido Road, Peterborough. A partial list of acceptable materials is outlined in Schedule "D" and is subject to revision by the County of Peterborough. There is no charge for disposal of Household Hazardous Waste at these locations.
47. White goods and metals are accepted at all Transfer Stations. A list of acceptable items is outlined in Schedule "E". There is no charge for disposal of white goods and metal with the exception of appliances containing Freon. Appliances containing Freon will be subject to a fee in accordance with the Fees and Charges By-law. All doors and lids shall be removed from refrigerators and freezers or they will not be accepted.
48. Furniture and bulky waste, excluding mattresses, are accepted at all Transfer Stations. A list of items classified as furniture and bulky waste is outline in Schedule "F". All furniture and bulky waste are subject to a waste disposal fee in accordance with the Fees and Charges By-law.
49. Brush and yard waste are accepted at all Transfer Stations. A list of acceptable and non-acceptable items is outlined in Schedule "B".
50. Waste is accepted at all Transfer Stations. A list of items classified as waste is outlined in Schedule "C". All waste is subject to a waste disposal fee in accordance with the Fees and Charges By-law.
51. Construction and demolition material are accepted at all Transfer Stations. A list of items classified as construction and demolition material is outlined in Schedule "G". All construction and demolition material is subject to a waste disposal fee in accordance with the Fees and Charges By-law.
52. Household battery recycling is available at all Transfer Stations and is free of charge.
53. Textile/Clothing recycling is available at all Transfer Stations and is free of charge.
54. Alcohol beverage container recycling is available at all Transfer Stations and is free of charge.
55. Reuse Centres are located at all Transfer Stations. The acceptable use of these centres is set out in Schedule "I" to this By-law.
56. No person shall dispose of, or cause to be disposed of, in the area of the Transfer Station any prohibited waste material listed in Schedule "H" to this By-law.

## Penalties and Enforcement

57. Any person guilty of an infraction of any provision of this By-law shall on conviction pay a fine or penalty not exceeding \$5,000.00 exclusive of costs, for each and every offence and such penalty shall be recoverable under the Provincial Offences Act. Upon conviction for a breach of the provisions of this By-law the court of jurisdiction may make an order prohibiting the continuation or repetition of the offence by the Offender.
58. Where a person fails or defaults to carry out any direction or action required by the Municipality as authorized by this By-law, upon reasonable and written notice the Municipality may proceed to do such things or carry out such actions as directed at the expense of the person and such expense may be recovered by the Municipality in a like manner to taxes in accordance with Section 446 of the Municipal Act, 2001, S.O., 2001 Chapter.25, and amendments thereto.
59. Should any section, clause or provision in this By-law be held by a court of competent jurisdiction to be invalid, the validity of the remainder of this By-law shall not be affected.

## Delegation of Authority

60. The Clerk may make minor amendments to the Schedules, attached hereto, in order to address material changes as well as legislative changes and without Council approval.

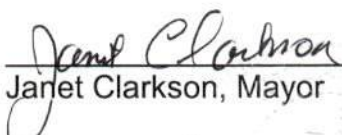
## Short Title

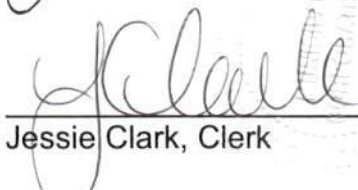
61. This by-law may be referred to as the "Waste By-law".

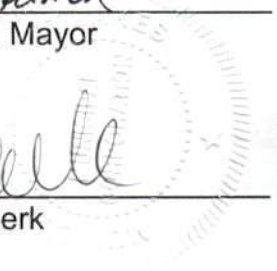
## Implementation

62. That By-law B2020-031 and B2021-065 are hereby repealed upon the effective date of this By-law.
63. That this by-law shall come into full force and effect on the date of passing.

Read a first, second and third time and passed this 11<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Janet Clarkson, Mayor

  
\_\_\_\_\_  
Jessie Clark, Clerk



## Schedule "A"

### Municipal Transfer Station Hours of Operation

Summer Hours – April 15 to September 15

Site	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
<b>Bobcaygeon</b>	11-7pm	Closed	8-4:30pm	Closed	Closed	8-4:30pm	8-4:30pm
<b>Buckhorn</b>	11-7pm	Closed	Closed	8-4:30pm	8-4:30pm	Closed	8-4:30pm
<b>Cavendish</b>	11-7pm	8-1pm	Closed	8-12pm	Closed	Closed	8-4pm
<b>Crystal Lake</b>	11-7pm	8-1pm	Closed	8-2pm	Closed	Closed	8-4pm

Winter Hours – September 16 to April 14

Site	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
<b>Bobcaygeon</b>	11-4pm	Closed	8-4:30pm	Closed	Closed	Closed	8-4:30pm
<b>Buckhorn</b>	11-4pm	Closed	Closed	8-4:30pm	Closed	Closed	8-4:30pm
<b>Cavendish</b>	11-4pm	Closed	Closed	8-12pm	Closed	Closed	8-4pm
<b>Crystal Lake</b>	11-4pm	Closed	Closed	8-2pm	Closed	Closed	8-4pm



**Schedule "B"**

**Brush & Yard Waste**

**Items Allowed Include, But Are Not Limited To:**

**Brush**        maximum diameter stem/branch is 6 inches  
                     Christmas trees  
                     hedge/tree trimmings

**Yard Waste** paper yard waste bags containing:  
                     leaves, garden trimmings, plants, corn stalks, etc.

**Does Not Include:**

Branches/limbs/trunks in excess of 6 inches – **this is firewood**  
Hay/straw bales or loose hay/straw  
Organic compost  
Stumps, firewood

## Schedule "C

### Waste

#### Items Allowed Include, But Are Not Limited To:

Absorbent pads from meat trays	Cigarette and cigar butts	Personal hygiene products
Baby wipes and diapers	Coffee cup lids	Plastic cutlery and dirty disposable plates
Broken dishes and glass	Cooled ashes and charcoal residue	Plastic food storage containers
Bubble wrap and packaging	Drink pouches	Plastic straws
Candles	Dryer sheets	Plastic wrap
Candy wrappers and granola bar wrappers	Empty disposable lighter	Single use hot beverage pods
Cat litter and puppy pads	Foil-lined packaging	Smoke and carbon monoxide detectors
Ceramic and clay flower pots	Furnace filters	Soft plastic tubes
Cereal box and cracker box liners	Greasy and soiled paper	Styrofoam containers
Cheese wrappers	Hangers (plastic)	Used tissues/paper towels
Chip bags	Household Medical Waste	Vape pen

Waste can be disposed of pursuant to the Waste Disposal Fee Schedule at all Transfer Stations.

All medications and needles **must** be returned to a Pharmacy. They are not to be included in Waste or in Household Hazardous Waste.

## Schedule "D"

### Household Hazardous Waste

#### Items Allowed Include, But Are Not Limited To:

Aerosols	Fluorescent light bulbs/tubes	Pet care products
Antifreeze	Gasoline	Pool chemicals
Automotive fluids (all)	Glues	Propane cylinders (100 lbs/50 kg max)
Batteries	Herbicides/pesticides	Sealants/stains
Cleaners (all)	Ink cartridges	
Cosmetics/makeup	Mercury containing devices	
Diesel fuel	Motor oil	
Fertilizers	Paint/Thinners	

Household Hazardous Waste (HHW) can be disposed of at no charge at the Buckhorn Transfer Station only during seasonal HHW site hours (hours posted annually by the County of Peterborough) or year-round at the County's HHW Depot located at 400 Pido Rd., Peterborough.

The following can be disposed of year-round at the Bobcaygeon, Cavendish, and Crystal Lake Transfer Stations:

- Household Batteries
- Car batteries
- Fluorescent light bulbs/tubes

All medications and needles **must** be returned to a Pharmacy. They are not to be included in Household Hazardous Waste.

## Schedule "E"

### White Goods/Metals Recycling

**Items Allowed Include, But Are Not Limited To:**

Air conditioner *	Hinges	Pots
Aluminum siding/ fascia/eaves trough	Humidifier	Range
Barbeque	Lead	Range hood
Bed rails	Metal (small) automotive parts (excluding engines, tanks, reservoirs, intact autos)	Refrigerator *
Bicycle frame/wheels	Metal bathtub	Steel
Brass	Metal filing cabinet	Stove
Cast iron products	Metal framed trailers (stripped of all non-metal material)	Tool boxes
Coat hangers	Metal piping (all)	Tools
Dehumidifier *	Metal posts	Utensils
Dishwasher	Metal roofing	Washer
Dryer	Metal shelving	Water heater
Electrical wiring	Microwave	Wheel barrow metal body
Fence wire	Nails/screws/fasteners (in a metal container only)	Wheel rims
Freezer *	Pans	Woodstove
Heating ductwork	Patio tables/chairs	

White Goods/Metal Recycling can be disposed of at no charge at all Transfer Stations.

Items marked with an (\*) as shown above will require a certificate indicating Freon has been removed from the appliance. Items that do not have a certificate verifying Freon removal are subject to a Freon removal waste disposal fee.

## Schedule "F"

### Furniture/Bulky Waste

Items Allowed Include, But Are Not Limited To:

#### Upholstered Furniture

Bench seating
Chairs
Couch/sofa
Ottoman

#### Large Bulky Furniture

Armoire	Head board
Chest	Hutch
Desk	Large TV stand
Dresser	Dining room table

#### Small Bulky Furniture

Chairs	Small TV stand
Chest	Sports equipment
Kitchen chair	
Side Table	

#### Plastic Outdoor Furniture

Plastic chair
Plastic Table

#### Boats

Aluminum boat	Paddle boat
Canoe	
Fiberglass boat	
Kayak	

#### Hot Tubs

Acrylic	Wooden
Inflatable	
Soft tub	
Thermoplastic	

Furniture and bulky waste can be disposed of pursuant to the Waste Disposal Fee Schedule at all Transfer Stations.

#### Note: Does Not Include Mattresses

Mattresses can be disposed of at:

- Peterborough Waste Management Facility, 1260 Bensfort Road, Peterborough;
- Waste Connections, 348 County Road 6, Douro-Dummer;

subject to their fees.

**Schedule "G"**

**Construction/Demolition Material**

**Items Allowed Include, But Are Not Limited To:**

Bricks	Flex/rigid insulation	Tile
Carpet	Mortar	Toilets
Concrete	Plaster & lath	Trim/baseboard moulding
Construction lumber cutoffs	Pressure treated lumber	Tyvek or equivalent
Door jambs	Shingles (reroofing)	Vapour barrier
Door/window frame/glass	Shingles (when attached to sheathing)	Vinyl siding
Drywall	Sink	Wall/roof/floor sheathing
Flooring	Tentest	Waste dimensional lumber

Construction/Demolition material and Shingles/Drywall can be disposed of pursuant to the Waste Disposal Fee Schedule at all Transfer Stations.

## Schedule "H"

### Materials Not Permitted to be Disposed of at Any Transfer Station

#### Include, But Are Not Limited To:

Asbestos insulation or any asbestos related product	Excavated materials of any kind	Soil
Asphalt	Formaldehyde insulation	Stone
Biomedical Waste	Gravel	Topsoil
Clay soil	Medications	Reclaimed asphalt products
Dirt	Paving stones	Rubble
Earth	Sod	

Some of these items may be accepted at the Peterborough Waste Management Facility, 1260 Bensfort Road, Peterborough. The landfill requires advance notice for asbestos and all soils (topsoil, stone, gravel, sod, dirt, etc.).

Bring all medications and sharps to a pharmacy for free and safe disposal.

## Schedule "I"

### Use of the Reuse Centre at the Transfer Stations

The Reuse Centre is a last chance alternative to placing items in the garbage to be sent to the Bensfort Landfill Site for items that are in good reusable condition.

The Reuse Centre shall be open from early spring to late fall, weather depending, and only during the hours the Transfer Station is open.

Items for the Reuse Centre are to be brought to the attention of the Attendant. No fee is to be paid for disposal at the Reuse Centre.

Only items that are clean and in good working condition are acceptable.

Acceptable items include, but are not limited to:

- Small furniture (tables, chairs)
- Sporting goods
- Toys
- Books, DVD's, CD's
- Housewares, dishes, pots and pans, utensils
- Dressers, desks, bookshelves
- Novelty items or 'antique-type' items (door knobs, milk cans, etc.)
- Memorabilia and collectibles
- Bicycles

Items **Not Accepted** include, but are not limited to:

- Couches and large chairs
- Mattresses
- Any item with an electrical cord (recyclable e-waste)
- Items containing Freon (dehumidifiers, water coolers, air conditioners, etc.)
- Clothing, footwear
- Linens, blankets, sleeping bags, pillows, etc.
- Auto parts, tires, batteries or automotive accessories
- Potentially unsanitary items (toilets, etc.)
- Bulky items

The Attendant has the discretion to not accept any item for the Reuse Centre.

#### **Items Taken:**

- ❖ All items in the Reuse Centre are free and are on a first come first served basis.
- ❖ Persons taking items home are required to complete a form indicating what item(s) they are taking (for diversion tracking purposes).
- ❖ The Municipality of Trent Lakes assumes no responsibility for any items selected or removed from the Reuse Centre as persons do so at their own risk.
- ❖ The Municipality does not warrant or guarantee any items from the Reuse Centre in any way and all items are 'as is'.
- ❖ Should an item be returned to the Transfer Station, it shall be subject to the applicable waste disposal fee.

#### **Staff Responsibilities:**

The Transfer Station Attendant(s) shall be responsible for unlocking and locking the Reuse Centre; ensuring items are stored appropriately and there is no danger to persons accessing the Reuse Centre; checking at least once a week for non-working or broken items; and, removing and disposing of any items from the Reuse Centre which remain longer than one (1) month.



Schedule "J"

Sample Waste Card

**Municipality of Trent Lakes  
Transfer Station Access Pass**

April 1, 2020 to March 31, 2021

This card **must** be presented to the attendant at the Transfer Station.

Property Location .....

Signature .....

This card may not be copied or transferred.

PERFORATION

**Municipality of Trent Lakes  
Waste Disposal Card**

April 1, 2020 to March 31, 2021

This card **must** be presented to the attendant at the Transfer Station.

Property Location .....

Signature .....

**SAMPLE**  
This card may not be copied or transferred.

**Suggested Disposal Dates**

Apr 1, 2020 to Jun 30, 2020			Apr 1, 2020 to Jun 30, 2020		

Jul 1, 2020 to Sept 30, 2020			Jul 1, 2020 to Sept 30, 2020		

Oct 1, 2020 to Dec 31, 2020			Oct 1, 2020 to Dec 31, 2020		

Jan 1, 2021 to Mar 31, 2021			Jan 1, 2021 to Mar 31, 2021		



Additional bags will be accepted at the transfer station for a fee of \$1.00 per bag.

Schedule "K"

Sample Access Pass

**Municipality of Trent Lakes**

**Access Pass**

April 1, 2016 to March 31, 2017

This card **MUST** be presented to the attendant at the Transfer Station.

Name .....

Property Location .....

Signature .....

***This card may not be copied, loaned or transferred***

**SUMMER HOURS**

Monday of Victoria Day Weekend to Sunday of Thanksgiving Weekend

	MON	TUES	WED	THURS	FRI	SAT	SUN
Bobcaygeon	CLOSED	8-4:30pm	CLOSED	CLOSED	8-4:30pm	8-4:30pm	12-8pm
Buckhorn	CLOSED	CLOSED	11:30pm	8-4:30pm	CLOSED	8-4:30pm	12-8pm
Cavendish	8-1pm	CLOSED	12 noon	CLOSED	CLOSED	8-4pm	12-8pm
Crystal Lake	8-1pm	CLOSED	CLOSED	CLOSED	CLOSED	8-4pm	12-8pm

Bobcaygeon Transfer Station... 42 County Rd 36 ..... 705-738-5454  
 Buckhorn Transfer Station..... 37 Dump Rd..... 705-657-9477  
 Cavendish Transfer Station..... 3405 County Rd 507 ... 705-657-2490  
 Crystal Lake Transfer Station... 1018 Crystal Lake Rd... 705-488-3376

**Municipality of Trent Lakes**

**Access Pass**

April 1, 2016 to March 31, 2017

This card **MUST** be presented to the attendant at the Transfer Station.

Name .....

Property Location .....

Signature .....

***This card may not be copied, loaned or transferred***

## Schedule "L"

### Blue Box Material

**"Blue Box Materials" includes:**

**a. Blue box "recyclable containers" (emptied and rinsed) includes but is not limited to:**

**Plastic containers:**

All plastic food and drink containers  
Bakery trays, party trays, plastic egg cartons  
Windshield washer fluid bottles, detergent bottles, toiletry bottles and jars  
Flower pots (less than 12") and trays (including black plastic food and drink containers)

**Metal containers:**

Aluminum/steel cans  
Aluminum foil, trays, burner liners, pie plates  
Aerosol cans (empty with lids on)  
Paint cans (empty with lids off)

**Glass containers:**

Clear and coloured food and drink bottles and jars

**Cartons and cups:**

Juice and milk cartons  
Drinking and broth boxes  
Coffee cups (no lids)  
Take-out cold drink cups

**b. Blue box "recyclable fibres/papers" includes but is not limited to:**

**Paper:**

Mail, office paper, envelopes (including window)  
Newspapers, flyers, magazines, catalogues (remove over-wrap)  
Paper bags  
Shredded paper (in a clear plastic bag tied closed)

**Boxes:**

Boxes - please flatten all boxes  
Rolls (paper towel, toilet & wrapping paper)  
Bundled cardboard

**Plastic bags:**

Bread, bulk, produce & milk bags (rinsed)  
Frozen fruit/vegetable bags (no zippered pouches)  
Shopping bags  
Dry cleaning bags  
Newspaper, magazine bags (remove papers from bags and recycle)  
Garden soil, manure, water softener and road salt bags  
Over-wrap from toilet paper, napkins, paper towels, water/soft drink cases, diapers

## Schedule "M"

### Empty Automotive Plastics and Antifreeze Containers

Items Allowed Include, and may be subject to change:

**Used Oil containers with the capacity of 30 litres or less, including:**

2-Cycle Engine Oil	Hydraulic Fluid	Quenching Oil
Chain Oil	Machine Tool and Slide way Lubricant	Refrigeration System Oil
Circulating Oil or Turbine Oil	Marine Cylinder Oil	Re-refine Oil
Compressor Oil	Marine Engine Oil for Vessels operating domestically	Rock Drill Oil
Conveyor Lube	Metal Working Oil	Rustproof Oil
De-dusting Oil	Mineral Heat transfer fluid	Saw Guide Oil
Drawing, Stamping, and Shaping Oil	Natural gas Compressor	Synthetic Crankcase or Engine oil
Dripless Lube	Paper Machine Oil	Textile Oil
Electrical Insulating Oil	Pneumatic System Oil	Transmission Fluid
Food Grade White Mineral Oil	Polyester Fluids	Vegetable Oil for Lubrication
Form Release Oil	Power Steering Fluid	
Gear Oil	Process Oil	

**Used Antifreeze Containers with a capacity of 30 litres or less**